

Change and Configuration Management Plan

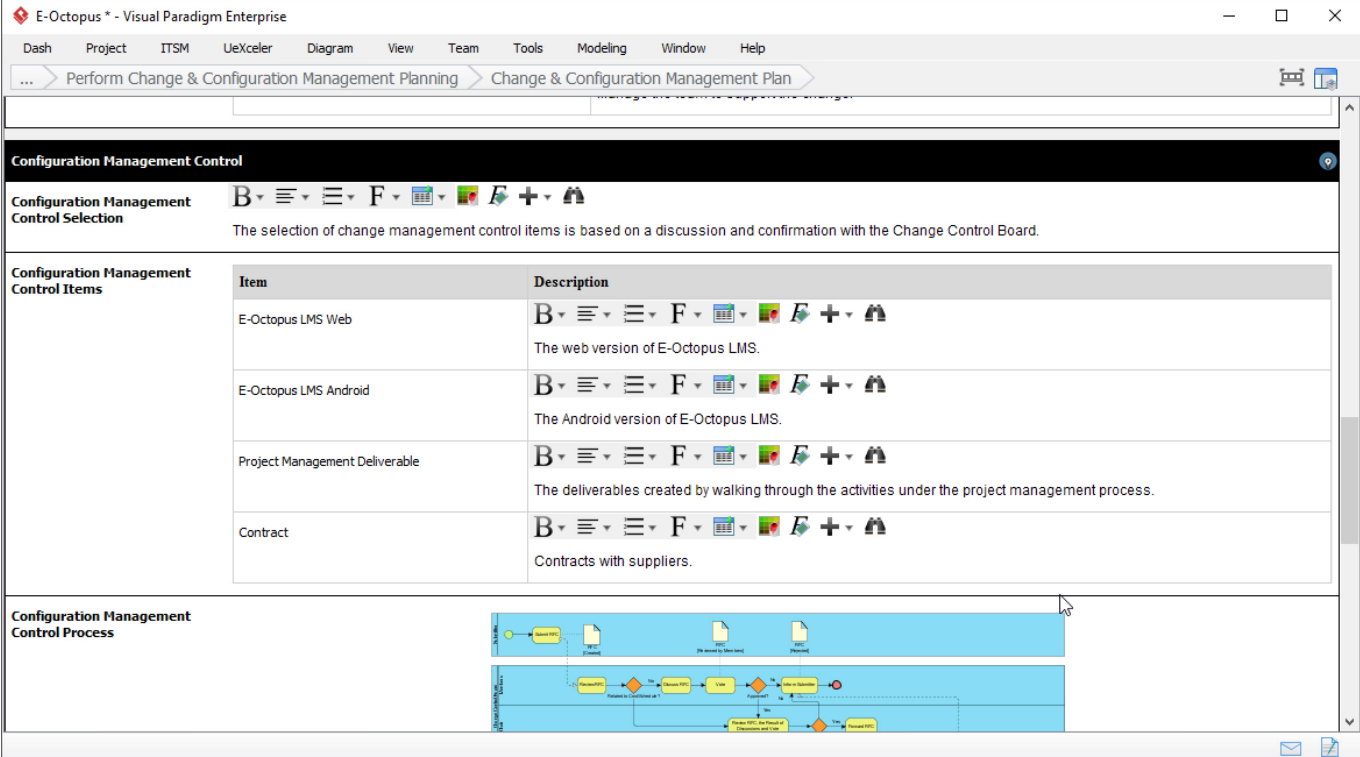
Change and Configuration Management Plan is one of the project management document you can create with our [project management lifecycle software](#).

Change Management is an important part of project management. Changes must be vetted and managed to ensure that they are within the project scope and are communicated to all stakeholders. This activity involves the identification of project components that are governed by the change control process, and the documentation of change process.

This article shows you how to develop a Change and Configuration Management Plan.

Activity 1: Perform Change & Configuration Management Planning

Provide detailed description on the various aspects of the change and control management planning, which include the change request and validation process, the responsibilities of project team, etc.



The screenshot displays the E-Octopus software interface for Configuration Management Control. The window title is "E-Octopus * - Visual Paradigm Enterprise". The menu bar includes Dash, Project, ITSM, UeXceler, Diagram, View, Team, Tools, Modeling, Window, and Help. The breadcrumb trail shows "Perform Change & Configuration Management Planning" > "Change & Configuration Management Plan".

Configuration Management Control

Configuration Management Control Selection

The selection of change management control items is based on a discussion and confirmation with the Change Control Board.

Configuration Management Control Items

Item	Description
E-Octopus LMS Web	The web version of E-Octopus LMS.
E-Octopus LMS Android	The Android version of E-Octopus LMS.
Project Management Deliverable	The deliverables created by walking through the activities under the project management process.
Contract	Contracts with suppliers.

Configuration Management Control Process

The process flow diagram shows a sequence of activities: "Request Change", "Request Approved", "Request Rejected", "Request Cancelled", "Request Approved", "Request Rejected", "Request Cancelled", "Request Approved", "Request Rejected", "Request Cancelled".