

## How to use artifact shortcut

Besides work items, there is also a number of small icons attached to the work items in the Scrum Process Canvas. They are known as artifact shortcut.

Artifact shortcut provides quick access to a particular artifact under the attaching work item.

For example, the shortcut **Sprint Backlog** allows you to browse the backlog by clicking on it. Click on it to access it.



The artifact is opened. You don't need to go through the work item interface nor to select any steps.

ID	User Story	Description	Epic	Acceptance Criteria	Owner	Due Date	Tasks
US003	View cart content	As a customer, I want to summarized view of shopping cart.	Shopping cart	User can view the des... User can add an item i... User can add an item i...	Clyde Taylor	Aug 30, 2018	Design shopping c..
US004	Add item to cart	As a customer, I want to add the items that I want to buy in...	Shopping cart	User is not allowed to ... User is not allowed to ... The amount of item all...	Clyde Taylor	Aug 31, 2018	Provide API to ret..
US005	Update item in cart	As a customer, I want to make changes to cart items so that...	Shopping cart	User can modify the q... User can modify the pr...	Clyde Taylor	Sep 4, 2018	Implement shoppi...
US007	Select cart items to checkout	As a customer, I want to select the cart items to checkout a...	Checkout shopping cart any pay	User can select some ....	Clyde Taylor	Sep 4, 2018	Implement the sh...
US009	Pay by credit card	As a customer, I want to settle payment by credit card.	Checkout shopping cart any pay	User can settle payme...	Clyde Taylor	Sep 5, 2018	Design credit card..
US011	Issue delivery request	As a courier office clerk, I want to receive a delivery request...	Arrange delivery	Courier office clerk will...	Joshua Rios	Sep 5, 2018	Draft the delivery ..

You may also try the steps interactively by visiting the [interactive product tour](#).