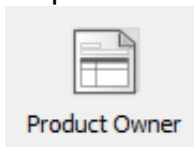

How to appoint product owner

In Scrum Process Canvas, the [scrum tool](#), perform the steps below to appoint a scrum product owner for your scrum project. You may try the steps interactively by visiting the [interactive product tour](#).

1. In the Scrum Process Canvas, click on the gear button next to the work item **Product Owner** to configure product owner.




2. To perform the step, click on the action artifact **Product Owner**.



3. Select the team member to be the product owner. Click on the cell to toggle the member list. (**Hotkey: Ctrl-Space**)

Member	
Responsibilities	Select Member
Notes	<input type="text"/>
	<input type="checkbox"/> Henry Laguna
	<input type="checkbox"/> Mary Macleod
	<input type="checkbox"/> Harvey Jimmerson
	<input type="checkbox"/> Helen Macdonald
	<input type="checkbox"/> Clyde Taylor
	<input type="checkbox"/> Louis Diaz
	<input type="checkbox"/> Natalie Goins
	<input type="checkbox"/> Jeremy Eckard
	<input type="checkbox"/> Joshua Rios
	Apply

4. This lists the team members of this project. Make sure the members are added to this project in order to view them here. Click on a member to select him/her.
5. Enter the responsibilities of product owner in this project. You may refer to the **Instruction** for ideas.
6. Enter any additional information about this member as notes.

Member	Louis Diaz	
Responsibilities	<ul style="list-style-type: none">● Defines the project vision● Helps create the Project Charter● Identifies project stakeholders● Helps determine scrum team members● Creates epics● Creates, defines, and prioritizes user stories● Create Release Plan and keep it updated● Approves user stories● Explains user stories and clarifies requirements to scrum team in sprint planning meeting● Provides guidance and clarification in estimating effort for tasks● Grooms prioritized product backlog● Accepts/rejects deliverables● Provides feedback to scrum master and scrum teams● Helps deploy product releases and coordinates this with the customer● Participates in sprint retrospective meeting	
Notes	N/A	

7. Go back to the work item page via the breadcrumb.
8. When you are done, click on **Commit** at the bottom right corner, and then select **Complete** from the popup menu.